1. PURPOSE AND SCOPE
This policy provides an outline of the Care of the Critically Ill Surgical Patient (CCrISP®), Training in Professional Skills (TIPS) and Early Management of Severe Trauma (EMST) Instructor Courses which aim to develop the skills necessary to teach on these courses.

2. KEYWORDS
CCrISP®, course, description, EMST, Provider Course, Instructor Course, Skills Training, TIPS.

3. BODY OF POLICY
3.1. Course overview
Instructor courses are run by the College for the EMST, CCrISP® and TIPS course programs.
The instructor courses aim to cover various aspects of teaching based on contemporary educational principles.

3.2. Accreditation
The Skills Training Instructor Courses meet the requirements of the RACS course accreditation program. Refer to policy Accreditation of Educational Courses (CPD joint) for more information.

3.3. Eligibility
Refer item 3.1 in Skills Training Faculty policy.

3.4. Course objectives
Instructor courses aim to familiarise potential instructors with specific course content. In addition, they aim to assess competence to teach.

3.5. Course delivery
3.5.1. Focussed discussions, practical skills stations and simulated case scenarios conducted over two and a half days.

3.5.2. EMST & CCrISP®:
Up to 16 Potential Instructors (PI’s) with the support of up to 5-6 faculty, a director and an educator. Each course is usually co-ordinated by the National Coordinator.

TIPS:
Up to 20 PIs are able to attend the TIPS instructor course with up to four faculty, including an educator.

3.5.3. An information pack is sent to participants prior to course commencement.

3.5.4. EMST PIs are required to complete an online eLearning module prior to attending the EMST Instructor course.

3.5.5. Each course is run in a venue suitable to the requirements of the course, with a minimum of one large lecture room, breakout rooms and adequate equipment for teaching including suitable audio visual aids.
3.6. Selection

3.6.1. Potential Instructors must meet entry requirements outlined in the Skills Training Faculty policy.

3.6.2. All participant applications are vetted by the relevant committee chair or instructor course director with regional input when available.

3.7. Assessment

Course faculty reach a unanimous decision to determine whether participants are eligible to progress to Instructor Candidate (IC) status. This decision is based on summative assessment conducted throughout the course and post-course faculty discussions.

3.8. Evaluation and monitoring

The instructor courses are built on the principle of continuous quality improvement in which feedback is actively sought from participants, faculty and others.

4. ASSOCIATED DOCUMENTS

Policies

EDA-SKD-028 Skills Training Faculty
EDA-SKD-037 Skills Training Faculty Charter
EDA-PVO-001 Accreditation of Courses and Educational Activities

Approver Education Board
Authoriser Council